Department of Military Lands and Cantonments

SHMRMI ONLINE JOB PORTAL

User Guide

Contents

Introduction

DMLC job portal https://job.shmrmi.gov.bd is one of the dream project of DMLC. Every year DMLC recruits candidates for its different organizations. It was big and resource full task for them, starting from identifying the empty positions, prepare job specification, screening, applying, further screening, admit card distribution, collecting fees and many others were time consuming and complicated. The job portal will make their life easy for both the recruiter and applicants. The job portal will give the opportunity to show all available jobs, and apply through online. The payment process for the application is no longer dependent. We have included a simple payment process of "Nagad" for paying the fees. Our SMS services will update the applicant to do or prepare for next activities.

The job application process is very simple, the applicant will visit the site https://job.shmrmi.gov.bd choose the right job from the list, by click on details button an applicant can view the job details and check its requirements and eligibility. After that if the job is fit for the applicant then he/she will click on apply for job and fillup the form. After that the applicant will upload the specific/asked size of recent color photo and signature to the system. After successful uploading the photo and signature, the applicant click on the payment from the https://job.shmrmi.gov.bd and use your personal "Nagad / Agent Nagad" you can complete the payment process. The payment you can do immediately or maximum within 72hours, after 72hours your application will expire and you have to do the application again. Upon payment you will receive a verified email with full application details by your given email address, and also will receive a confirmation email. Print the application details and preserve it. One the final screening and selection is done, you will get a message to download your admit card.

The overall process is very simple for the applicant, which will take minimum time complete the process. Bellow the whole application process is given step by step.
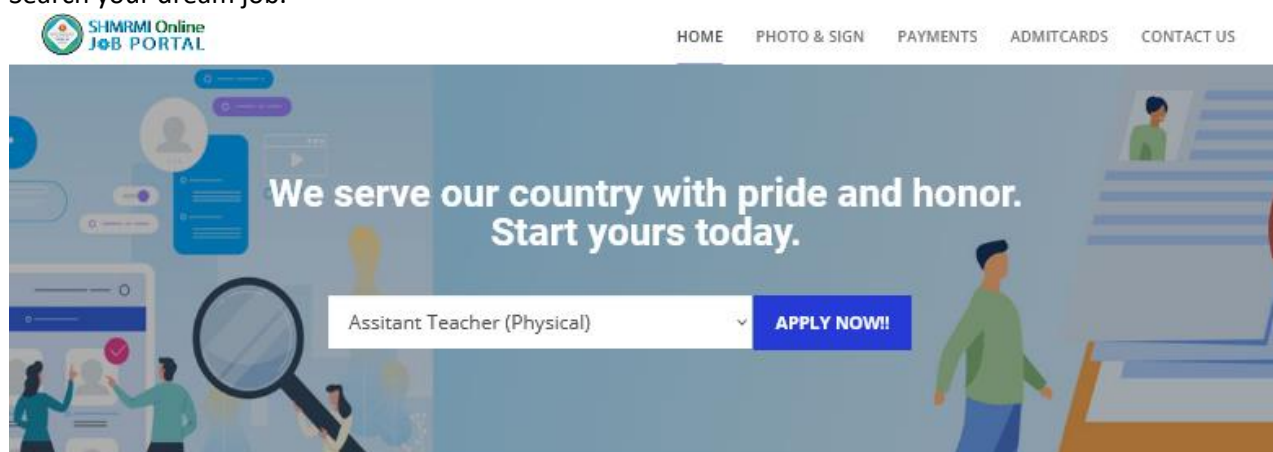
Prerequisite

1. Good Internet Connectivity
2. Recent Color Photo (**300x300**) px and signature (**180x80**) px. Max size 200 KB.
3. Valid Mobile Number
4. Valid Email address
5. Valid NAGAD Account for payment

Registration Process

1. Go to **https://job.shmrmi.gov.bd/**
2. Search your dream job.

3. Press Apply now to see the Job Details

Assitant Teacher (Physical)
Department of Military Lands and Cantonments

Job Summary

Published on: 31 Aug 2021

Vacancy: 10

Employment Status: Full Time

Job Location: Anywhere

Application Start: 01 Sep 2021

Application Deadline: 30 Sep 2021

Vacancy
10

Job Context
We are looking for a good teacher

Job Responsibilities
TEST

Employment Status
Full Time

Educational Requirements
TEST

Job Experience
TEST

Additional Requirements
TESR

Job Location
Anywhere

Salary
Grade 10[16,000-38,640]

Job Source
Department of Military Lands and Cantonments Online Job Posting.

Application Fee
BDT- 11

To get the application from please click here

Apply Procedure

Apply now

Application Deadline : 30 Sep 2021

4. Read the job details carefully.
5. Press on

Apply Procedure

Apply now

SHMRMI Online JOB PORTAL

Goverment of the People's Republic of Bangladesh
Department of Military Lands & CantonmentsDefence Ministry
Dhaka Cantonment, Dhaka-1206.
Web: www.dmlc.gov.bd

Design & Developed by
SOFTCELL SOLUTION LIMITED

6. Fill up the application form. Please note that there is no option to edit your application. So before final submit please check you information twice.

Name of the Post	: Assitant Teacher (Physical)

Applicant's Name*	: [Please Enter Applicant Name Here] ✕
Father's Name*	: [Please Enter Applicant Father Name Here] ✕
Mother's Name*	: [Please Enter Applicant Mother Name Here] ✕
Date of Birth*	: Day [Select] Month [Select] Year [Select] ✕
Gender*	: [Select] ✕
Nationality*	: [Bangladeshi] Religion* : [Select One] ✕
National ID	: ○ Yes ○ No ✕
Passport ID	: ○ Yes ○ No ✕
Birth Registration	: ○ Yes ○ No ✕
Marital Status*	: [Select One] ✕
Quota/Non-Quota*	: [Select One] ✕

Mailing/Present Address

Care of *	[ ]
Village/Town/Road/House/Flat *	[ ]
District *	[Select One]
P.S./Upazila *	[Select One]
Post Office *	[ ]
Post Code *	[ ]

Permanent Address

Care of *	[ ]
Village/Town/Road/House/Flat *	[ ]
Home District *	[Select One]
P.S./Upazila *	[Select One]
Post Office *	[ ]
Post Code *	[ ]

Mobile Number*	: [01XXXXXXXX] ✕ Please mention a Mobile Number of any operator. Relevant information will be sent by SMS to that number.
Confirm Mobile*	: [01XXXXXXXX] ✕ « Please Retype Mobile Number.
Email	: [ ] ✕

Academic Qualifications:

SSC or Equivalent Level *

Examination *	[Select One] ✕
Board *	[Select One] ✕
Institute Name *	[ ] ✕
Roll No *	[ ] ✕
Result *	[Select One] ✕
Group/Subject *	[Select One] ✕
Passing Year *	[Select One] ✕

HSC or Equivalent Level *

Examination *	[Select One] ✕
Board *	[Select One] ✕
Institute Name *	[ ] ✕
Roll No *	[ ] ✕
Result *	[Select] ✕
Group/Subject *	[Select One] ✕
Passing Year *	[Select One] ✕

Graduation/Equivalent Level

Examination	[Select One] ✕	Result	[Select One] ✕
Subject/Degree	[Select One] ✕	Passing Year	[Select One] ✕
University/Institute	[Select One] ✕	Course Duration	[Select One] ✕

Masters/Equivalent Level ☐ If applicable

Professional Experience ☐ **If applicable**
(Please fill up latest Experience first. You can add at most 05 (Five) Professional Experiences)

Experience Information:

Are you NTRCA certified??	: ○ Yes ○ No
Any Police case upon you??	: ○ Yes ○ No
Departmental Candidate Status	: [Select One] ✕
Validation Code*	: 5DO3-1 [Refresh] [ ] « Enter the Code

Once you start fill up the application form. Each cross mark will be change like this

Name of the Post	:	Assitant Teacher (Physical)	
Applicant's Name*	:	SOFTCELL LIMITED	✓
Father's Name*	:	TEST	✓
Mother's Name*	:	TEST	✓

Date of Birth* : Day [04 ▼] Month [02 - February ▼] Year [2003 ▼] ✓

Gender* : [Other ▼] ✓

Nationality* : [Bangladeshi ▼]   Religion* : [Others ▼] ✓

National ID : ● Yes ○ No [123456865465] ✓

Passport ID : ○ Yes ● No ✓

Birth Registration : ○ Yes ● No ✓

Marital Status* : [Single ▼] ✓

Quota/Non-Quota* : [Non Quota ▼] ✓

Mailing/Present Address		Permanent Address	
Care of *	TEST	Care of *	TEST P
Village/Town/ Road/House/Flat *	TEST	Village/Town/ Road/House/Flat *	TEST
District *	Dhaka ▼	Home District *	Dhaka ▼
P.S./Upazila *	Dhaka Cantonment ▼	P.S./Upazila *	Dhaka Cantonment ▼
Post Office *	Dhaka Cantt	Post Office *	Dhaka Cantt
Post Code *	1206	Post Code *	1206

Mobile Number* : [01732166016] ✓ Please mention a Mobile Number of any operator. Relevant Information will be sent by SMS to that number.

Confirm Mobile* : [01732166016] ✓ << Mobile No Matched.

Email : [partha.saha@softcellbd.net] ✓

Academic Qualifications:

SSC or Equivalent Level *		HSC or Equivalent Level *	
Examination *	S.S.C ▼ ✓	Examination *	H.S.C ▼ ✓
Board *	Dhaka ▼ ✓	Board *	Dhaka ▼ ✓
Institute Name *	TEST ✓	Institute Name *	TEST ✓
Roll No *	123456 ✓	Roll No *	123456 ✓
Result *	1st Division ▼ ✓	Result *	1st Division ▼ ✓
Group/Subject *	Science ▼ ✓	Group/Subject *	Science ▼ ✓
Passing Year *	2017 ▼ ✓	Passing Year *	2019 ▼ ✓

Graduation / Equivalent Level			
Examination	B.Sc(Engineering/Architecture ▼ ✓	Result	1st Class ▼ ✓
Subject/Degree	Architecture ▼ ✓	Passing Year	2021 ▼ ✓
University/Institute	Anwer Khan Modern Medical ▼ ✓	Course Duration	04 Years ▼ ✓

Masters/Equivalent Level ☐ if applicable

Professional Experience ☐ **If applicable**
(Please fill up latest Experience first. You can add at most 05 (Five) Professional Experiences)

Experience Information:

Are you NTRCA certified?? : ○ Yes ● No

Any Police case upon you?? : ○ Yes ● No

Departmental Candidate Status : [Inhouse Candid. ▼] ✓

Validation Code* : 5DOJT [Refresh]   **5DOJT**   « Enter the Code

The above information is correct and I would like to go to the next step.

[Submit Application]

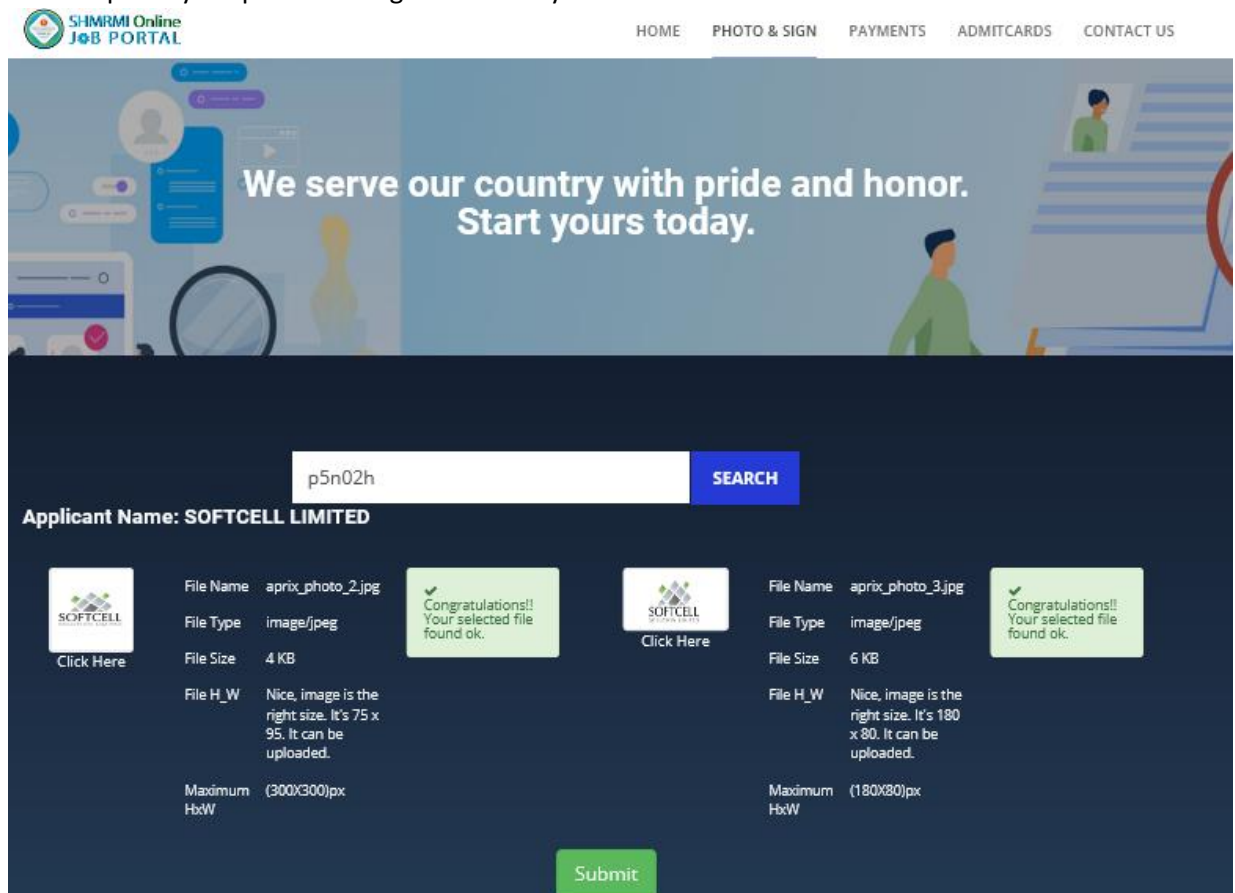To submit the application please click here

7. After submit your application you will get your application ID via SMS. Please save the USER ID for future reference.
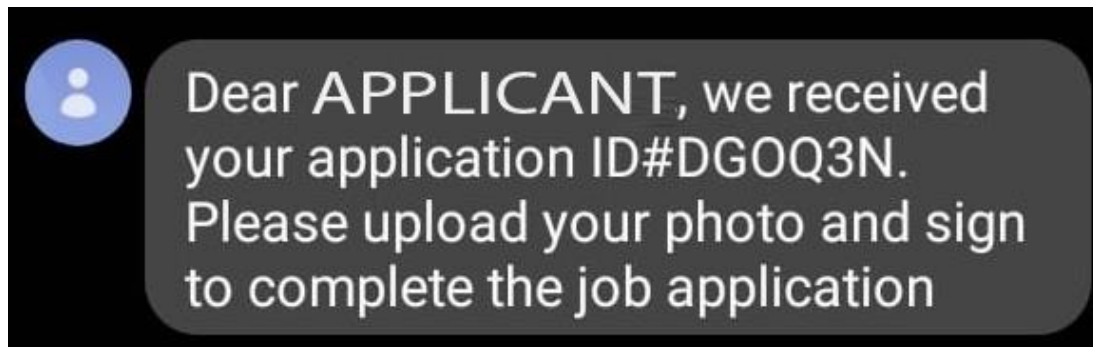
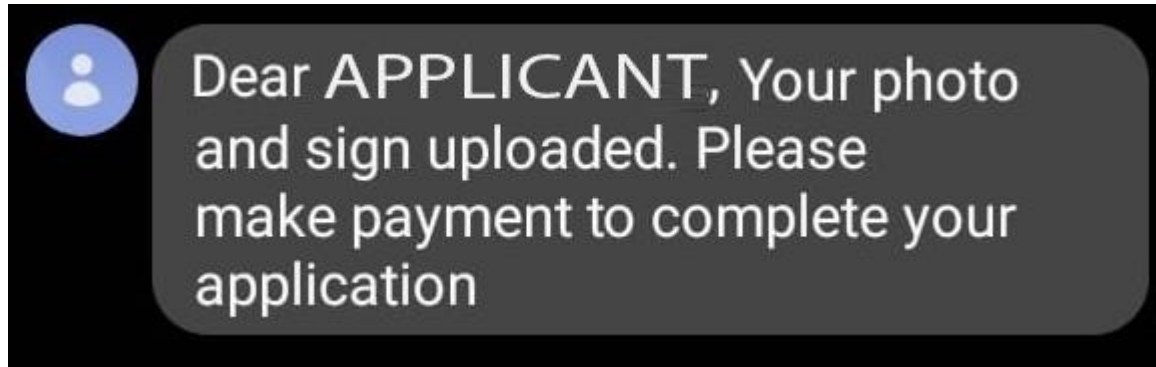8. On the top menu you will find photo and signature upload option.

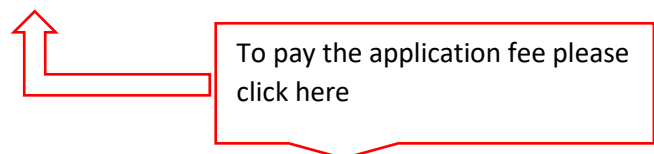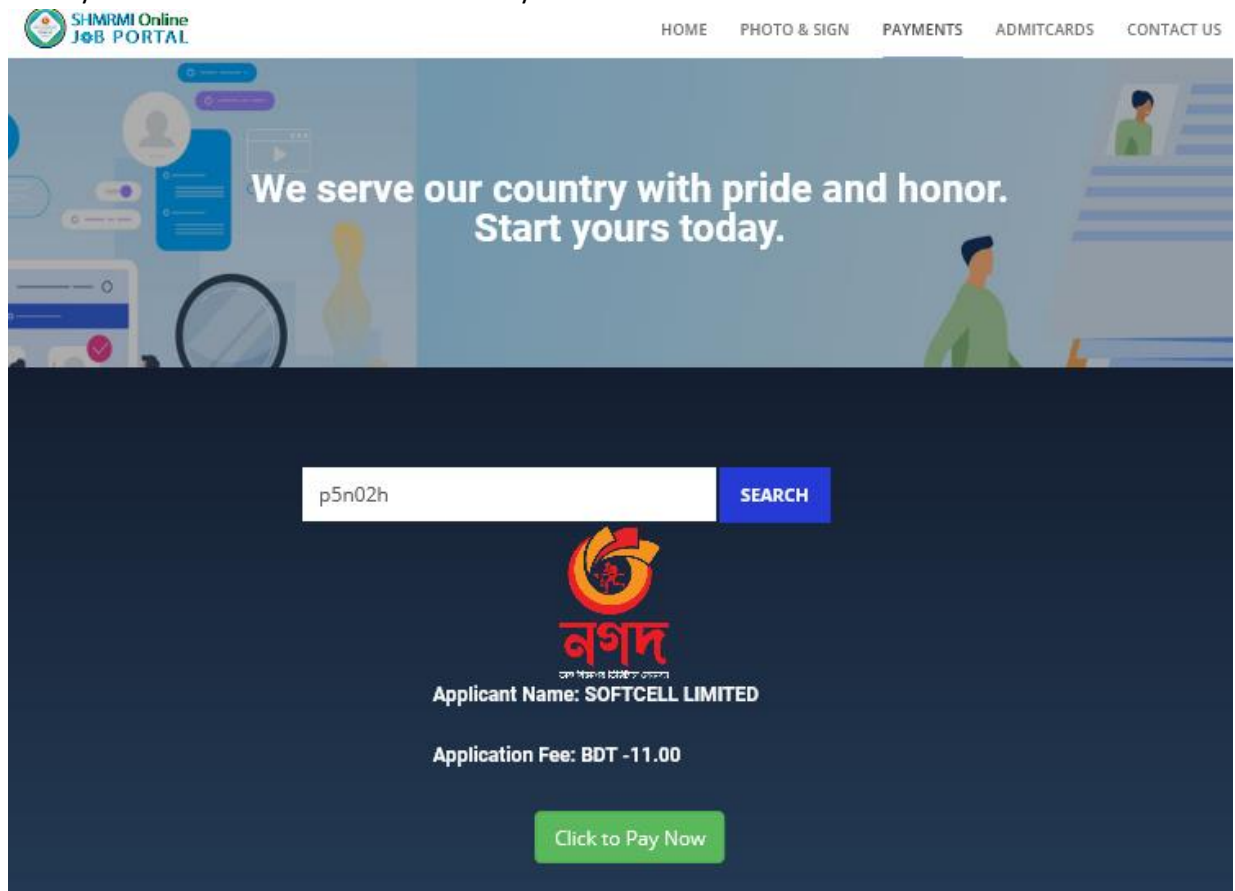Please upload your photo and signature with you APPLICATION ID.

To upload photo & Signature please click here

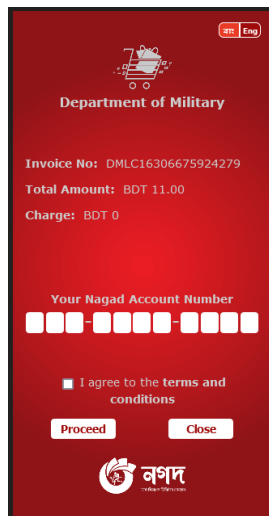9. After successful photo and signature upload please go to the payment tab.
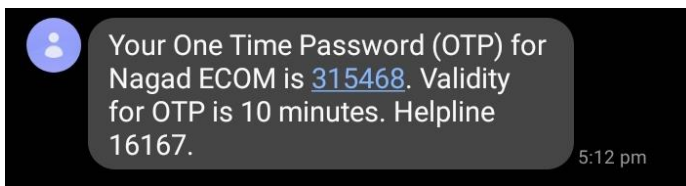

10. Enter your APPLICATION ID and Click on Pay now.

To pay the application fee please click here

11. For successful payment you need a valid NAGAD account. You can user single NAGAD account for multiple application.

12. Enter your NAGAD account number

Your NAGAD Account No

13. Wait for the NAGAD OTP

Your NAGAD OTP
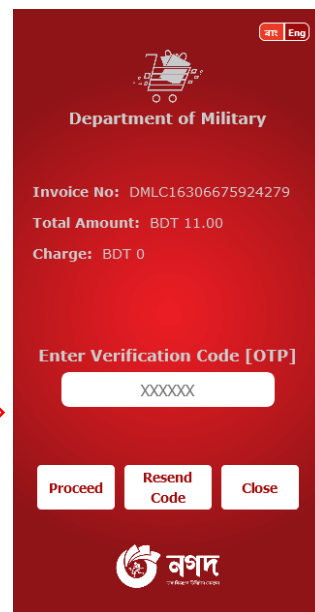
14. Enter NAGAD OTP and System will ask you to enter your NAGAD ACCOUNT PIN.

Your NAGAD PIN

15. Enter your NAGAD PIN and you will get an automated PAYMENT SMS alert after successful payment.
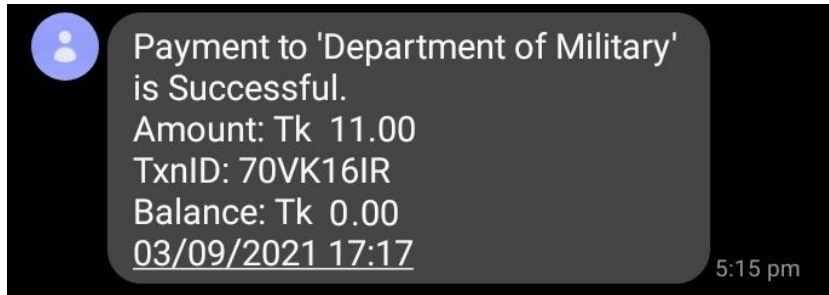
16. Once your payment verified by the system an automated email with your paid APPLICATION details will be send to your email account.

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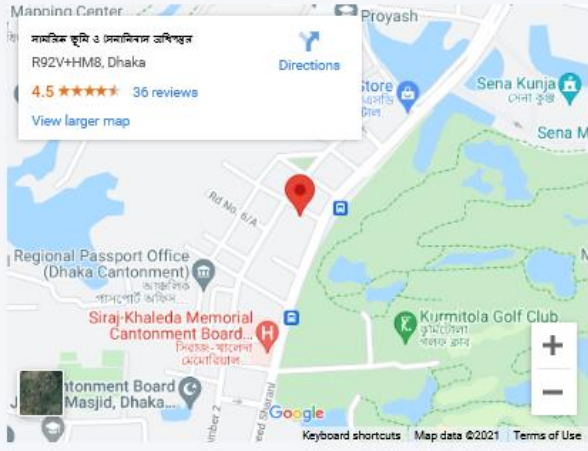
What is E-Ticket?

Electronic Support Ticket known as E-Ticket helps applicant for any interrupted services for paid application. Only paid applicant is allowed to use it.

Conditions for E-Ticket (If required)

a. Write your full name as per your application.
b. Only paid application ID's are allowed
c. Write your contact mobile no
d. Write your email so that you can get the update from Support Team
e. Write your message

After successful E-ticket generate you will get a Ticket reference code via SMS

Disclaimer

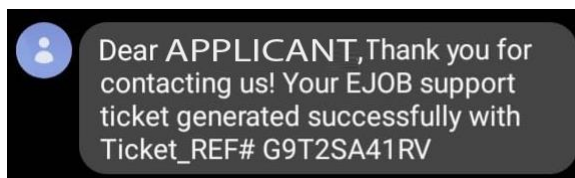1. DMLC has the right to accept or reject any application.
2. Any type of influence may disqualify the applicant by the DMLC.
3. We do not save any online payment Account No, PIN, OTP and Password. It is completely generated by the Nagad payment system and managed by Nagad.
4. In case of technical failure while payment, the applicant need to reapply another new application and submit. Do not refresh the page frequently.
5. DMLC authority has the right to add/modify/delete any clause for present and future.
6. DMLC authority has the right to fix the application fees & charges.
7. Payment must be complete with 72 hours from the date of registration. In other scenario 72 hours payment time will automatically reduce according to the job's last application date.
8. Applicant can download the ADMITCARD after getting the ADMIT SMS confirmation from DMLC authority.
9. Job publisher authority has the rights to change/update /delete any exam center/date/time in present and future.
10. For Any Urgency/National crisis/Natural situation Job publisher authority has the right to change/update /delete any exam center/date/time in present and future.

Thank You